

06/12/2021

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 1771735

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

The League of Adventure Limited

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the

entertainment is provided by or on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a

European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - o evidence of the applicant's own identity – such as a passport,

 - o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and

 - o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,

 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,

 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or

 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;

- (ii) any page containing the holder's photograph;

- (iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in

the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Premises Details

Application for a premises licence to be granted under the Licensing Act 2003

Non-domestic rateable value of premises in order to see your rateable value [click here](#) (opens in new window)

£	214000
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises
	No

Premises trading name

	The League of Adventure
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Postal address of premises or, if none, ordnance survey map reference or description

Do you have a Southwark postcode?	Yes
Address Line 1	The League of Adventure (Former Hawker House)
Address Line 2	Canada Water Retail Park, Surrey Quays Road
Town	London
Post code	SE16 7PJ
Ordnance survey map reference	179182535688
Description of the location	
Telephone number	██████████

Applicant Details

Please select whether you are applying for a premises licence as

	a person other than an individual (limited company, partnership etc)
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If you are applying as an individual or non-individual please select one of the following:-

	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name - First Entry

	The League of Adventure Limited
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Address - First Entry

Street number or building name	32
Street Description	Byron Hill Road
Town	Harrow On The Hill
County	
Post code	HA2 0HY
Registered number (where applicable)	13293618

Description of applicant (for example, partnership, company, unincorporated association etc)	Company
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Contact Details - First Entry

Telephone number	[REDACTED]
Email address	[REDACTED]

Operating Schedule

When do you want the premises licence to start?

	04/01/2022
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If you wish the licence to be valid only for a limited period, when do you want it to end?

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General description of premises (see guidance note 1)

	Integrative/Immersive puzzle room experience with breakout zones and refreshment areas
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If 5,000 or more people are expected to attend the premises at any one time please use the drop down below to select the number.

	Less than 5000
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Note 1

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 of the Licensing Act 2003)
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Provision of regulated entertainment (Please read guidance note 2)

	a) plays
	b) films
	c) indoor sporting events
	e) live music
	f) recorded music
	g) performance of dance
	h) anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

	i) Late night refreshment
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Supply of alcohol

	j) Supply of alcohol
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In all cases please complete boxes K, L and M.

A - Plays

Will the performance of a play take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Plays (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for performing plays (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

B- Films

Will the exhibition of films take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Films (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for the exhibition of films (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

C - Indoor Sporting Event

Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Indoor Sporting Events (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for indoor sporting events (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

E - Live Music

Will the performance of live music take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Live Music (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for the performance of live music (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you

intend the premises to be used for the activity.

F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Recorded Music (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for playing recorded music (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

G - Performances of Dance

Will the performances of dance take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Performance of dance (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for the performance of dance (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

H - Anything of a similar description to that falling within (e), (f) or (g)

Please give a description of the type of entertainment you will be providing

	N/A
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Will the entertainment take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days and timings for Anything of a similar description to that falling within (e), (f) or (g) (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed. (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

I - Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	N/A
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Standard days & timings for Late night refreshment (Late night start time is from 23.00, see guidance notes 7)

Day	Start	Finish
Mon	23:00	00:30
Tues	23:00	00:30
Wed	23:00	00:30
Thur	23:00	00:30
Fri	23:00	00:30
Sat	23:00	00:30
Sun		

State any seasonal variations for the provision of late night refreshment (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed. Please list, (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 23:00) and only give details for the days of the week when you intend the premises to be used for the activity. Start time begins from 23:00

J - Supply of Alcohol

Will the supply of alcohol be for consumption (Please read guidance note 8)

	Both
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Standard days and timings for Supply of alcohol (Please read guidance note 7)

Day	Start	Finish
Mon	10:00	00:30
Tues	10:00	00:30
Wed	10:00	00:30
Thur	10:00	00:30
Fri	10:00	00:30
Sat	10:00	00:30
Sun	10:00	23:00

State any seasonal variations for the supply of alcohol (Please read guidance 5)

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Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, (Please read guidance note 6)

	All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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Please download and then upload the consent form completed by the designated proposed premises supervisor

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5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (Please see declaration about the entitlement to work in the check list at the end of the form)

Full name of proposed designated premises supervisor

First names	Conrad
Surname	Jago

DOB

Date Of Birth	██████████
---------------	------------

Address of proposed designated premises supervisor

Street number or Building name	█
Street Description	████████████████████
Town	██████████
County	
Post code	██████████

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number (if known)	TBC
Issuing authority (if known)	TBC

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please read guidance note 9)

	N/A
--	-----

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

L - Hours premises are open to public

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Hours premises are open to the public (standard timings Please read guidance note 7)

Day	Start	Finish
Mon	10:00	01:00
Tues	10:00	01:00

Wed	10:00	01:00
Thur	10:00	01:00
Fri	10:00	01:00
Sat	10:00	01:00
Sun	10:00	23:30

State any seasonal variations (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, (Please read guidance note 6)

	Opening hours shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.
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M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) (Please read guidance note 10)

	Please see Operational Management Plan, Dispersal Plans and Proposed Conditions attached.
--	---

b) the prevention of crime and disorder

	Please see Operational Management Plan, Dispersal Plans and Proposed Conditions attached.
--	---

c) public safety

	Please see Operational Management Plan, Dispersal Plans and Proposed Conditions attached.
--	---

d) the prevention of public nuisance

	Please see Operational Management Plan, Dispersal Plans and Proposed Conditions attached.
--	---

e) the protection of children from harm

	Please see Operational Management Plan, Dispersal Plans and Proposed Conditions attached.
--	---

Guidance note 10

PaymentContactEmail	
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Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

Full name	[REDACTED]
Date (DD/MM/YYYY)	06/12/2021
Capacity	Solicitors on Behalf of Applicant

Where the premises licence is jointly held, enter the 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (guidance note 13). If completing on behalf of the applicant state in what capacity

Full name	
Date (DD/MM/YYYY)	06/12/2021
Capacity	

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

Contact name and address for correspondence	[REDACTED]
Telephone No.	
If you prefer us to correspond with you by e-mail, your email address (optional)	[REDACTED]

GUIDANCE NOTES

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Business - Application for a premises licence to be granted under the Licensing Act 2003

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.

LEAGUE OF ADVENTURE

PROPOSED CONDITIONS

1. That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence.
2. That all CCTV footage shall be kept for a period of 31 days and shall be made immediately available to officers of the police and the council on request.
3. That all staff shall be given training in recognising the signs and symptoms of drug use and supply and will be instructed to be vigilant in respect of drug use and supply at the premises at all times. Should a staff member observe possible drug related / suspicious behaviour they are to report it to the duty manager immediately.
4. That substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
5. That no licensable activities are to take place in any external area of the premises after 23:00 hours.
6. That an adequate number of SIA registered door supervisors will be employed at the entrance of the premises to monitor admissions to and departures from the premises. SIA registered door supervisors will be employed at other key internal management control points as necessary for the purposes of security, protection, screening and dealing with conflict.
7. That clearly legible crime prevention notices will be prominently displayed where they can easily be seen and read by customers to provide relevant crime prevention information to customers as deemed appropriate by management in consultation with the police.
8. That the premises' opening and closing times will be prominently displayed where they can easily be seen and read by customers.
9. That the premises' management shall undertake regular checks at the closest noise sensitive location(s) to the premises to monitor the sound level of entertainment when entertainment of any kind is being provided, and staff shall ensure that the sound level of the entertainment does not cause a public nuisance in the vicinity of the noise sensitive locations visited. A written record

of such checks shall be kept and shall contain details of: the time, date and location of each check, the person who undertook the check and any actions taken as a result of the check. Each check shall be signed off in the record by the person who made the check. The record shall be kept / be accessible at the premises and be made available to officers of the council or police on request.

10. That a dispersal policy aimed at encouraging customers to leave the premises quickly and in a quiet and orderly manner shall be established and be implemented when the premises are in use.
11. That clearly legible notices shall be prominently displayed where they can easily be seen and read by customers requesting to the effect that patrons leave the area in a quiet and order in manner.
12. That an incident log book / incident recording system shall be kept at the premises to record details of any of the following occurrences at the premises:
 - a. Instances of anti-social or disorderly behaviour
 - b. Seizure of drugs or weapons
 - c. Calls to the police or fire brigade
 - d. Any complaints received
 - e. Ejections of people from the premises
 - f. Visits to the premises by the local authority, police or fire brigade
 - g. Refused sales of alcohol
 - h. Any malfunction in respect of the CCTV system, searching equipment or scanning equipment
 - i. All crimes reported
 - j. Any other relevant incidents
13. The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident. The incident book / incident recording system shall be available / be accessible at the premises at all times that the premises are in use in accordance with this licence and shall be made available to officers of the council, police or fire brigade on request.
14. That the premises shall be operated in accordance with the League of Adventure Best Practice Management Plan that incorporates the Noise Management Policy and Dispersal Policy. A copy of the League of Adventure Best Practice Management Plan shall be kept at the premises and be made available to council and police officers on request.
15. That when queues occur, customers shall be required to stand in the designated queuing area and will be informed by staff how long their wait may

be. Staff will also advise queuing customers to queue in a quiet and orderly manner.

16. That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers informing customers that searches may be a requirement of entry.
17. That any searches undertaken must be undertaken by the consent of the person being searched. Details of any person refusing a search must be recorded in the incident log. Door supervisors shall not conduct body searches on someone of the opposite sex. If no female door supervisor is available, and a male door supervisor believes it necessary to search a woman, searches must be restricted to bags or outside pockets. Door supervisors are not to put their hands in a handbag, or to empty it themselves, this must be done by the owner of the bag. Any instances of the seizure of items thought to be weapons or drugs will be recorded in the incident log.
18. That the toilets at the premises will be monitored on a regular basis by staff. All such monitoring shall be recorded in a log and any drug related activity discovered as a result of such monitoring will be recorded in the log. All drug related incidents must be recorded in the incident log.
19. That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers stating to the effect that a zero tolerance policy towards drug use and supply is undertaken at the premises.
20. That delivery and collection times shall not take place late at night or early in the morning.
21. That refuse and recyclable waste shall be stored in a designated refuse storage area until it is due to be collected. Immediately prior to collection, refuse will be taken out ready for collection. Bins must be brought back to the designated refuse storage area immediately after refuse has been collected.
22. That clearly legible notices shall be prominently displayed where they can easily be seen and read by customers requesting to the effect that patrons respect the needs of local residents and use the area quietly.
23. That a challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 old. Valid photographic identification is composed of a UK/EU driving licence, passport, UK armed services ID card and any Proof of Age Standards Scheme (PASS) accredited card.

24. Clearly legible signage shall be prominently displayed where it can easily be seen and read by customers informing customers that a challenge 25 policy is in operation at the premises.

The League of Adventure Ltd
Best Practice Management Plan

**THE LEAGUE OF
ADVENTURE**

November 2021

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Introduction

The League of Adventure Ltd is a collaboration between Directors Glen Hughes and Nick Moran, both of whom have recognisable success in building, designing and operating interactive and immersive entertainment experiences.

Glen has one of the most important set building companies operating in the immersive events sector. His workshop is a technological wonderland: filled with robots along with every piece of set-and- scenic equipment under the sun. Each experience that Tandem builds is completely designed and constructed in-house by their incredible, 30-strong team of high-skilled makers: a totally unique setup within the UK set and scenic industry.

Nick designed "Time Run", a multi award-winning escape room experience in London. Following this he co-wrote and designed "Sherlock: The Game Is Now", together with Steven Moffat and Mark Gatiss, which won several awards including 'Best Escape Room Experience - London' in The Global Excellence Awards 2020, and the 'Most Innovative Venue' in the 2020 Tiqets Remarkable Venue Awards. Nick has won multiple awards for his games both nationally and internationally and has worked as a design and experience consultant for some of the world's largest brands and theme parks. Nick is currently the head of the UK Escape Room Industry Trade Body and works with the Government to directly improve access and funding for the Hospitality industry.

In partnership with - Tandem Set and Scenery - we write, design and build incredible immersive experiences. We are the team behind some of the most successful and highly regarded immersive shows in the UK and beyond. Between the team we have delivered, designed and operated large scale attractions such as Time Run, Sherlock: The Game Is Now and Swingers London. In addition, Director Glen Hughes has delivered countless 5 star escape rooms and immersive experiences across the UK, Europe and America.

Behind all of this is our team. At our workshop we have 30 passionate and truly exceptional staff. They share the love we have for adventure and innovation, which is one of the reasons we can stay ahead of the experiential market.

We operate out of a 30,000 sq foot workshop in Paddock Wood, Kent, where we have an Aladdin's cave of incredible machinery and mechanisms.

Our huge workshop spaces mean we can build and test full sets and experiences offsite. This means we can be cost-effective, fast, and flexible. We have a complete studio set-up and a talented video production team, meaning that we can bring a lot of content creation in-house too. This aspect of our business was used to great effect when we worked on the hugely successful 'Without Remorse' livestream, which launched on Twitch earlier this year; this was also filmed on location at the workshop.

The League of Adventure has set out to create a family friendly attraction, which will become a beacon of opportunity within the local community; committing to ensuring the venue is both built and operated by recruiting from a local employment pool and providing training opportunities to both young and underprivileged residents to increase their experience and employability.

Currently we are in discussions with Connection Crew to offer 27 young or underprivileged Southwark residents a fully-paid 12 week training course in various roles surrounding building and designing an Immersive attraction; from carpentry to project management, we intend to generate and create as many opportunities for local residents throughout the venue's lifespan.

Upon occupying this venue The League of Adventure's management team developed a bespoke and tailored set of procedures which applies to the area's specific needs. This document sets out an indicative package of the League of Adventures' operational procedures. The League of Adventure have a highly experienced and professional management team who are committed to operating responsibly and sympathetically in all our neighbourhoods.

The operational procedures set out a number of controls to ensure that this venue becomes a valuable asset to the local area, with exceptional and conscientious customer management. The implemented management systems will ensure that the venue is operated successfully without adversely affecting the local amenity.

Please note that procedures are developed and tailored for each individual site. As a result the procedures set out in this document are indicative only, subject to change and not proposed as Licence conditions.

1. Admissions and Age Verification Policy

- 1.1. The League of Adventure Ltd provides a family friendly attraction. To ensure the promotion of Licensing Objectives The League of Adventure Ltd operates a Challenge 25 Scheme. This scheme encourages anyone who is over 18 but looks under 25 to carry an acceptable form of ID if they wish to purchase alcohol. The scheme takes account of a higher margin of error in challenging customers for proof of age.
- 1.2. It is illegal for any staff to sell alcohol to anyone under the age of 18. Any member of staff who sells alcohol to a person under the age of 18 may be guilty of an offence, which may result in a fine of up to £5,000 and they may be dismissed
- 1.3. Staff shall follow all standards set by Challenge 25:
 - 1.3.1. Staff are required to ask for a valid form of identification for anyone attempting to purchase alcohol who appears to be under 25;
 - 1.3.2. Staff will only accept the following forms of ID:
 - 1.3.2.1. UK/EU passport.
 - 1.3.2.2. UK/EU driving licence – photo licence.
 - 1.3.2.3. Proof of age scheme cards – with PASS accredited hologram logo.
 - 1.3.3. When checking ID staff will:
 - 1.3.3.1. Check the 3D effect hologram is not stuck on.
 - 1.3.3.2. Check the photo – right person.
 - 1.3.3.3. Check date of birth.
 - 1.3.3.4. Check card has not been tampered with.
 - 1.3.3.5. If staff are still unsure about a person’s age, service shall be refused.
 - 1.3.3.6. If a customer does not have the necessary identification, staff will explain the challenge 25 policy and advise the customer to return with acceptable identification.
- 1.4. Posters are on display at the premises informing customers of the scheme in operation.

- 1.5. At all points of sale, should any customer appear to be under 25, staff are required to request a valid form of identification. Only the documents listed above may be accepted. If there is any doubt a manager will be called. Should the customer fail to produce satisfactory ID, the sale will be refused and an entry made in the Refusal of Service Log.

2. The Roles and Responsibilities of a Supervisor

Role and responsibilities

- 2.1. The purpose of this section is to outline the role and responsibilities of a League of Adventure supervisor.
- 2.2. Guest supervision is an essential part of the League of Adventure operation. When managed correctly it ensures not only the safety and enjoyment of our customers, but also peace of mind for our neighbours. Our supervisors have a much wider and more involved role to play in supporting the management and his/her team.

Qualities

- 2.3. The supervisor should possess certain qualities essential to running the kind of operation we have. You should be:
 - 2.3.1. Articulate and friendly – able to talk to people on all sorts of levels, in a friendly, positive and professional manner. Diplomatic.
 - 2.3.2. Helpful and willing - prepared to do what is needed to ensure an excellent overall customer experience. Part of the team.
 - 2.3.3. Pleasant and polite – happy, positive and polite to all customers and staff.
 - 2.3.4. Conscientious and thorough – diligent, involved, interested and focused on all aspects of your role and responsibilities.
 - 2.3.5. Smart – takes pride in a professional appearance and approach to your job.

Supervision

- 2.4. We have SIA registered supervisors and marshalls. They are posted at the entrances, and within the licensed area, and others patrolling all areas including toilets to make sure everything is as it should be throughout. The entrance areas are key areas of responsibility and bring several important duties: monitoring and managing guests getting in, queue control, exit and re-entry, and managing the safe and quiet exit of guests leaving the site.

Partnership with neighbouring premises

- 2.5. All supervisors should ensure that our guests integrate safely and sympathetically with our neighbours. During busy periods we must work in partnership with the management and security of nearby licensed premises. This will help to protect the safety of all visitors in the local area and reduce the risk of crime and disorder in the neighbourhood. We take an active role with local businesses and other security supervisors to help achieve this objective.

Queuing

- 2.6. It is not anticipated that there will be long queues as the premises will also operate a pre-booking system. Should a queue occur, in order to contain

any queue, people should be required to stand in the designated queuing area. The people in the queue should be informed how long their wait might be and the importance of queuing quietly and respectfully should be stressed to them.

Getting in

- 2.7. We operate a democratic policy – everybody is welcome provided:
 - 2.7.1. They are not drunk.
 - 2.7.2. They are not suspected to be intoxicated/under the influence of any form of legal or illegal substances.
 - 2.7.3. They are not carrying or attempting to carry in anything illegal, where possible drugs or weapons will be confiscated and if necessary the police called.
- 2.8. We do not allow anyone on site who is drunk. It is that simple. If these people arrive at our door we explain the reason they cannot come in.
- 2.9. Monitoring and controlling the guests that get into the building is the joint most important part of your job.

Prevention of noise breakout

- 2.10. In order to prevent noise breakout and minimize any disturbance to local residents, the music levels are to be monitored at all levels. Managers and supervisors are responsible for monitoring and controlling noise levels, any loud and inappropriate behaviour should be dealt with immediately. Where necessary we will work with an acoustic consultant to ensure an effective noise management plan is implemented.

Leaving the site

- 2.11. The other most important part of your job is managing people as they leave the site. It is vital that you take the lead responsibility for ensuring the quick, quiet and safe exit of guests from the site and from the immediate surrounding area. This does not mean just saying 'goodbye' to guests. It does not mean that once they have left the building they are no longer our problem. They might be. We have neighbours and responsibilities towards them. Please try and move people along and make sure they do not congregate outside. We want people to leave in a quiet orderly fashion. This issue is of most importance the later people leave.
- 2.12. You should also have a very good idea (and a paternal interest in) how everyone is getting home – walking, DLR, tube, over-ground train, bus, taxi or driving?
 - 2.12.1. **Walking** – please ensure that anyone leaving the site exits not only the site but also the immediate area as quickly and quietly as possible. Please check that anyone leaving alone (especially women) know what they are doing and where they are going. If they do not, bring them quietly back inside, sit them down and contact the manager on duty to provide assistance; he or she will know what to do and you should then return to your duties.

- 2.12.2. **DLR** – please ensure you are able to advise guests on the location of the nearest DLR stations.
- 2.12.3. **Tube** – please ensure you are able to advise guests on the location of the nearest tube stations.
- 2.12.4. **Bus** - you should be familiar with the numbers, routes and approximate running times of all of the buses that run in the area. Knowing this information is an important part of your job.
- 2.12.5. **Taxis** – you should be on hand to order taxis for guests. We do not allow unlicensed mini cab ranking outside our site.
- 2.12.6. **Driving** – whilst not technically our responsibility, you should offer advice and assistance to anyone you spot leaving the site with car keys that clearly should not be driving. It is your job to advise them, and whoever they are with, that they look like they should not be driving. You should have some knowledge of the local parking restrictions to encourage any such guest to leave their car overnight and “Provided you’re back to collect it before 08.30, you should be alright.” It is not your job to physically prevent guests from driving their own vehicle except in extreme circumstances when threatening to involve the Police may bring them round.
- 2.13. If you have more time to engage with the guest, offer them more assistance – walk out with them, advise them that the route you have recommended is the safest and best lit, point the way to the overland stations or the bus stop they need, remind them we have neighbours, show concern for their well being and for that of our neighbours. Be considerate. This will leave a good and lasting impression.

3. Search Policy

- 3.1. Only SIA registered security staff (Door Supervisors) will conduct searches.
- 3.2. The League of Adventure will display notices in areas used for searches informing customers that searches may be a requirement of entry.
- 3.3. Consent will always be sought before a search is carried out.
- 3.4. If a person refuses a search they will be denied entry.
- 3.5. Details of any person refusing a search should be recorded in a designated incident or log book.
- 3.6. Door Supervisors will never conduct body searches on someone of the opposite sex.
- 3.7. If no female Door Supervisors are available and a male Door Supervisor believes it necessary to search a woman, then the search must be restricted to bags and outside pockets.
- 3.8. Door Supervisors are not to put their hands in a handbag, or to empty it themselves, this must be done by the owner of the bag.
- 3.9. In the event of the seizure of items thought to be weapons or drugs the following information will be recorded in a designated incident or log book:
 - 3.9.1. Date and time found
 - 3.9.2. Where found
 - 3.9.3. Details of person who found the item(s)
 - 3.9.4. Description of the item
 - 3.9.5. Any action taken (person detained, police called etc.)
 - 3.9.6. Signature of person taking possession of item(s)
 - 3.9.7. Signature of a senior manager

4. Responsible Sale of Alcohol

- 4.1. All staff are instructed never to serve customers who are, or appear to be, drunk under any circumstances.
- 4.2. Venue Staff are trained to identify a person as drunk if they display some, or all, of the following symptoms –
 - 4.2.1. Glazed, possibly reddened, eyes
 - 4.2.2. Slurred speech
 - 4.2.3. Poor coordination (staggering, being unsteady on their feet, being unable to count out cash or use a mobile phone)
 - 4.2.4. Inability to respond appropriately to clearly stated questions or requests
 - 4.2.5. Strong smell of alcohol on the breath
- 4.3. If any member of staff is not sure if a person is drunk, the default answer is always NO FURTHER SERVICE OF ALCOHOL.
- 4.4. If a customer who is, or appears to be, drunk and asks for an alcoholic drink, they will be offered a soft drink or a glass of water as an alternative.
- 4.5. If a customer who is, or appears to be, drunk refuses a soft drink when offered and persists in requesting an alcoholic drink, then they will be asked to leave.
- 4.6. If staff have reason to believe that someone is attempting to purchase alcohol for, or on behalf of, a person who is, or appears to be, drunk they will be refused service.
- 4.7. If the behaviour of any person gives staff reason to believe that by refusing service they may endanger the safety of staff or customers, then the police will be called prior to that person being asked to leave.
- 4.8. Identification documentation will be requested from any customer who appears to be under the age of 25 in accordance with our age verification policy set out in Section 1 above.

5. Drugs Awareness

- 5.1. The League of Adventure operates a policy of zero tolerance with regards to drugs, both use and supply on our premises.
- 5.2. All references to “drugs” within this document include not only illegal substances detailed in Section 2 of the Misuse of Drugs Act 1971 but also those substances known as “Legal Highs” (psychoactive and other emerging substances not caught by UK legislation).
- 5.3. The League of Adventure Ltd recognises that it has a responsibility to provide a safe environment for all members of staff and customers. Such an environment could become hazardous through the behaviour of someone under the influence of drugs or someone involved in the sale of such substances.
- 5.4. All staff are given training in recognising the signs and symptoms of drug use and supply and are instructed to be vigilant at all times. Should a member of staff observe suspicious behaviour they are to report such to the Venue Manager without delay.
- 5.5. All WC facilities will be monitored on a regular basis by staff. All such monitoring will be recorded in a specified log and any drug related activity discovered as a result of such monitoring will be highlighted within that same document. If a person is suspected of dealing drugs in a venue, staff will always assess the situation before taking any action. Regard is to be paid to advice from the Police. Subject to Police advice, SIA registered security staff will either eject the suspect or hold the suspect at the premises. If a person is suspected of taking drugs on the premises staff will assess the suspect’s condition and either eject the suspect or call for medical attention. The confiscation or discovery of drugs must be witnessed, logged in the relevant incident book and the drugs handed to the Venue Manager who will secure them in a designated place such as a ‘drug safe’.

In order to promote the Licensing Objectives:

- 5.6. Upon confiscation staff will contact the Police and request that Police collect said Drugs from the venue. In the event that the Police request that confiscated drugs be delivered by The League of Adventure staff to a specified Police Station, the Venue Manager will allocate a member of staff to do so. Any staff member instructed to carry confiscated drugs with the intention of delivering said drugs to the Police will be provided with guidance as to the offence of possessing a controlled substance
- 5.7. under Section 5 Misuse of Drugs Act 1971 and the statutory defence afforded by Section 5 (4) a and b of the 1971 Act.

- 5.8. All drug related incidents must be recorded in a designated incident book or log. The entries in the book are to be discussed with the Police and Local Authority on a regular basis.
- 5.9. Suitable signage will be prominently displayed in any bar section of the venue to inform customers of The League of Adventures' zero tolerance policy towards drug use and supply.

6. Deliveries and Collections

- 6.1. Deliveries and collections will be arranged carefully and sympathetically to the local amenity. Where possible, multiple deliveries and/or collections will be combined to avoid high numbers of vehicles servicing the premises. Delivery and collection times will not be scheduled late at night or early in the morning to avoid disturbing local residents.

- 6.2. Refuse and recyclable waste will be stored in a designed refuse storage area until it is due to be collected. Immediately prior to collection, refuse will be taken out ready for collection. Bins should be brought back inside immediately after collection.

7. Noise Management Policy [see Appendix A]

The League of Adventure Ltd operate a considerate business. The premises is located in an industrial area surrounded by commercial uses; however, there are residential properties in the area and we will aim to manage all noise from our premises so we do not disturb people resting and sleeping in their homes. We have a comprehensive approach to managing noise from our premises, and from the area outside.

Working with our Acoustician Richard Vivian [Big Sky Acoustics] -who holds an abundance of experience within his industry and is extremely familiar with both the premises and the local/surrounding area- together we have developed a set of procedures to ensure we are taking all actionable measures to keep any unwarranted noise to a minimum.

- 7.1. The Main areas covered in the policy include and are not limited to:
 - 7.1.1. Customer access and egress;
 - 7.1.2. Deliveries and collections - including refuse collection;
 - 7.1.3. Queue management and crowd control;
 - 7.1.4. Internal sound systems used for the experience;
 - 7.1.5. Waste disposal: disposal and collection of glass bottles, from external areas.

- 7.2. The interactive and immersive theatrical experience that we are establishing on the premises is at both a reduced capacity and operating hours, in comparison to historical tenants and business, located at the premises.

The League of Adventure in collaboration with Big Sky Acoustics appreciates that our Noise Management Policy and the procedures within will be in a constant state of review to ensure all actions are taken to prevent disruptions to surrounding business or residents.

8. Dispersal Policy [See Appendix A]

This Dispersal Policy has been constructed in collaboration with our Acoustician Richard Vivian [Big Sky Acoustics] -who holds an abundance of experience within his industry and is extremely familiar with both the premises and the local/surrounding area- together we have developed a set of procedures to ensure we are taking all actionable measures to keep any disruptions to a minimum.

- 8.1. The Main areas covered in the policy include and are not limited to:
 - 8.1.1. Ensuring that all routes for access and egress are labelled and signposted clearly;
 - 8.1.2. Correct signage is being used;
 - 8.1.3. Customers are instructed on the best practice to take when leaving the premises;
 - 8.1.4. Information regarding surrounding transport links is to be kept updated and relevant.
 - 8.1.5. Correct training is to be delivered to all venue staff to encourage customers to leave safely and respectfully.
 - 8.1.6. Clear lines of communication for feedback with local residents and business.

- 8.2. The interactive and immersive theatrical experience that we are establishing on the premises is at both a reduced capacity and operating hours, in comparison to historical tenants and business, located at the premises.

The League of Adventure in collaboration with Big Sky Acoustics appreciates that our Dispersal Policy and the procedures within will be in a constant state of review to ensure all actions are taken to prevent disruptions to surrounding business or residents.

9. Operational Procedures- Summary and Effect

- 9.1. A culmination of all these controls and safeguards, together with the type of offer, customer and purpose of visit, combine to ensure our venue will operate without complaint and provides a valuable asset to each local area.
- 9.2. The Team behind The League of Adventure seek to provide an extremely high standard of establishment, having previously developed recognised award winning immersive experiences within London and beyond, it is imperative that we use those standards to benefit both the customer and local community.
- 9.3. The comprehensive controls set out in this document will supplement planning consent and premises licence conditions to ensure The League of Adventure site is conducive and appropriate to the local amenity.



**Noise Management Policy
Dispersal Policy**

The League of Adventure
Canada Water Retail Park, Surrey Quays Road, SE16 2XU

Issue date: 1 December 2021
Next review due by: June 2022

Prepared by: Richard Vivian, Big Sky Acoustics Ltd
On behalf of: The League of Adventure Limited
Document Ref: 21111016

Big Sky Acoustics document control sheet

Project title:	Noise Management Policy Dispersal Policy The League of Adventure Canada Water Retail Park, Surrey Quays Road, SE16 2XU
Technical report number:	21111016
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Document status and approval schedule

Revision	Description	Date	Approved
0	Approved for issue	01/12/2021	RV

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This report was completed by Big Sky Acoustics Ltd on the basis of a defined programme of work and terms and conditions agreed with the Client. The report has been prepared with all reasonable skill, care and diligence within the terms of the contract with the Client and taking into account the project objectives, the agreed scope of works, prevailing site conditions and the degree of manpower and resources allocated to the project. Big Sky Acoustics Ltd accepts no responsibility whatsoever, following the issue of the report, for any matters arising outside the agreed scope of the works. This report is issued in confidence to the Client and Big Sky Acoustics Ltd has no responsibility of whatsoever nature to third parties to whom this report or any part thereof is made known. Any such party relies upon the report at their own risk. Unless specifically assigned or transferred within the terms of the agreement, Big Sky Acoustics Ltd retains all copyright and other intellectual property rights, on and over the report and its contents.

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Noise Management Policy

We operate a considerate business. The premises is located in an industrial area surrounded by commercial uses however, there are residential properties in the area and we will aim to manage all noise from our premises so we do not disturb people resting and sleeping in their homes. We have a comprehensive approach to managing noise from our premises, and from the area outside. The following points are critical to our Noise Management Policy and are used in conjunction with our end of night Dispersal Policy:

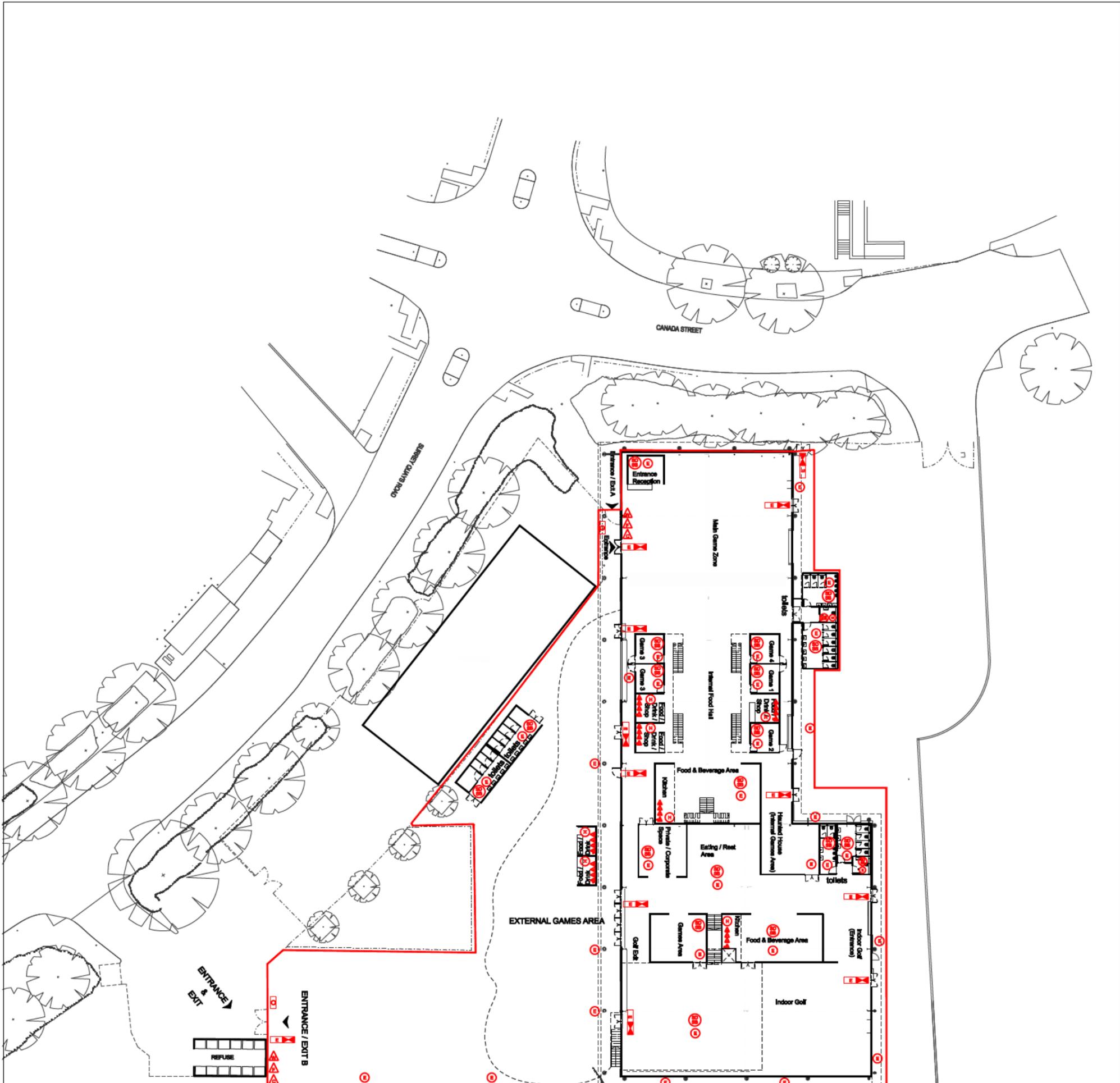
- We will ensure that noise emanating from our premises will not cause a nuisance at any residential property.
- Arrangements are in place to ensure that deliveries will only take place between the hours of 07:00 - 19:00hrs, Monday-Friday except where access at other times is unavoidable and specific procedures are in place to limit disturbance. Delivery vehicles will unload off-road in the courtyard to the north of the site and will manoeuvre so they can exit the site in forward gear.
- Glass recycling can make noise. No empty bottles are to be tipped or thrown into outside storage receptacles between 19:00 - 07:00hrs.
- Refuse collections are made at the times allocated for the area. We will ensure that waste is correctly packaged and that refuse can be removed quickly and efficiently. We do not leave waste on the pavement.
- The main entrance gates will always be supervised when the premises are operating. The operation will not have long queues as the majority of customers will be pre-booked to specific time slots. Any queue that does form will be supervised and processed quickly.
- The designated smoking area is in the outdoor seating area. This area is supervised and numbers are controlled.
- Our sound systems will include a limiter which is set and locked so that the system cannot operate beyond a preset maximum level. This will be periodically checked for effective operation.
- Any glass or bottles in the immediate vicinity of the premises will be cleared from street furniture, walls, pavements and gutters then safely disposed of. Bottles and glasses will not originate from our premises because we do not allow them outside the premises, but we still make an effort to keep the public areas tidy and safe.
- We are proud of the area we work in. We will endeavour to keep the area clean and attractive for our customers and our neighbours. This means dealing with debris outside that may have nothing to do with us but in the interests of making this a better area we will still clear it up.
- We will constantly review our Noise Management Policy and respond quickly to the needs of our neighbours.

Dispersal Policy

The dispersal policy is designed to ensure that the normal commercial operation of the premises does not have a negative impact on neighbouring properties when people leave at the end of an evening.

- A clear notice is prominently displayed by the exits requesting customers to respect the needs of local residents and to leave the area quietly.
- Given the nature of pre-booked operation with set timeslots there is a managed dispersal and the premises would not be at capacity at closing time.
- Sale of alcohol will stop 30 minutes before the close of the premises.
- The closing of food outlets will be managed and the last one will close at least 30 minutes before the premises close.
- From 30 minutes before close marshals will move around the site quietly instructing customers that it is closing and that should start moving to the exit.
- In the last 60 minutes at least one door supervisor will monitor the roadside area to assist in the safe and orderly dispersal of patrons.
- Onward transport information is provided. A prominent sign will be displayed that shows directions to the local over-ground station, and the local tube station, as well as details of local bus routes.
- Patrons that require a taxi are encouraged to safely walk towards the station. We will recommend Uber pick-up locations for our customers and manage the premises location in the popular taxi apps.
- There are clearly signed toilet facilities on site which are available for customers at all times. Employee training includes the provision that any patron in the process of leaving the premises that requests re-admission to use the toilets is allowed to do so. Subject to security and other operational considerations non-customers will also be allowed access to our toilet facilities.
- So as to minimise disturbance to local residents all employees are given appropriate instructions and training to encourage customers to leave the premises and the area quietly. There will be a clearly visible management presence at the exit until all patrons have left the area.
- We will attach the utmost importance to the careful investigation and prompt resolution of any complaint made in respect of the running of the premises. Particular emphasis will be placed on building and maintaining close links with local residents including hosting meetings where necessary to allow our neighbours to raise any issues and for those issues to be quickly resolved.
- The telephone number of the premises is published on our website and will be provided to our immediate residential neighbours. Any complaint will be recorded noting the date and time of complaint, the approximate location of the complainant, a description of the noise and how it is affecting the complainant, and follow up action.
- We will constantly review our Dispersal Policy and respond quickly to the needs of our neighbours.

The League of Adventure management team, November 2021

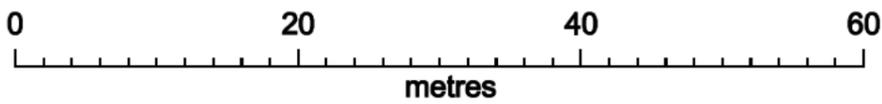


Electrical installation to confirm to BS7871
 Exit signs to confirm to BS5499-1
 Fire alarm system to confirm to BS5839-1
 Fire alarm call points to confirm to BS5839-2
 Emergency lighting to confirm to BS5266-1 & 7
 Location and type of fire extinguishers to be advised by LFB inspecting officer, details to be added

Air extracts from Toilets to be min 6 air changes/hour
 Kitchen extract to be min 30 air changes/hour
 Fresh air supply to be 10 l/s/person with min 60% extract volume

The location and type of any fire safety is shown as provisional. This may be varied from time to time with the agreement of the fire officer or after a fire risk assessment

-  Fire alarm call point with fire action sign adjacent
-  Maintained exit sign
-  Heat detector
-  Electronic fire alarm sounder with beacon
-  Emergency lighting
-  Water Fire extinguisher
-  Foam Fire extinguisher
-  CO2 Fire extinguisher
-  Fire blanket
-  Licensed Area



NOTES	REV:	NOTES	DATE	BY	ISSUED	PROJECT HAWKER HOUSE	DRAWING TITLE GROUND FLOOR LICENSE PLAN		
	A	RED LINE AMENDED	20 11 21	CU	20 11 21		SCALE 1:500 @ A3	DRAWING NUMBER 21-15 -F-001	
	B	RED LINE AMENDED	21 02 21	CU	21 02 21		DATE NOV 2021	DRAWN AR	REVISION B

